APPLICATION FOR FREE SCHOOL MEALS

Sections 1 to 3 of this form must be completed in full to process your application. Please read the guidance notes first.

Part 1: Details of Parent / Guardian	
Surname	
Other names	
Date of Birth	
Relationship to child(ren)	
National Insurance Number *or* National Asylum Service No. (NASS)	

Part 2: Details of each dependent child who needs free school meals

Surname	Other names	Date of Birth	School attended at present

Part 3: Declaration by applicant

I CERTIFY THAT THE INFORMATION GIVEN IS TO THE BEST OF MY KNOWLEDGE AND BELIEF CORRECT.

I confirm that I will inform the School immediately of any change in my circumstances.

I agree that you will use the information I have provided to process my claim for free school meals and will contact other sources as allowed by the law to verify my initial, and ongoing, entitlement.

I understand that the results of any free school meal eligibility check may also be used to assess my entitlement to claim other benefits related to my child's education, e.g. school travel.

Signature of Applicant: Date:

This page is only required to be completed where eligibility is being confirmed other than by online checking.

Part 4 Declaration by school (not required for online checks)	Part 5 Declaration by Agency (not required for online checks)
I confirm that I have seen proof (copy attached) that the applicant is currently in receipt of (highlight which) – the Guarantee element of State Pension credit, **or** Income Support or Income-based Jobseekers Allowance, **or** Child Tax Credit (but _not_ entitled to Working Tax Credit) and whose annual taxable income as assessed by HMRC does not exceed £16,190 **or** An income-based employment and support allowance **or** Support under part VI of the Immigration and Asylum Act 1999 Signature: Name (print) Position in school:	I certify that the applicant is currently in receipt of Income Support or Income based Job Seeker's Allowance Signature of Officer: Name (print) Position held: Office stamp