

St Nicholas CE Primary, Hurst - PTA minutes Friday 8th November 9am – staff room

Attendees:

Debra McGrail (Headteacher)
 Mike Rand (Chair)
 Louise Gawthorn (vice chair)
 Dee Morley (treasurer)
 Emma Henderson
 Louise Warren
 Claire Geoff

Apologies from:

Sarah Sollesse
 Liz Cox

Agenda Items and Discussion	Actions
PTA posts	
Dee Morley is now the treasurer	
The PTA would like to thank Kerrie for all her help with the finances over the past year and welcome Dee to the role	
Ways to help throughout the year	
<p>Amazon Wish List www.amazon.co.uk/hz/wishlist/ls/WZSU6HFJ8FGO?ref_=wl_share - items you can purchase for the school.</p> <p>Miss McGrail said unfortunately they get packages arriving at the school but Amazon do not say who they are from so they do not know who to thank! But all very gratefully received. If there is an option to send a gift card (for free) with any purchase, please do.</p> <p>Easy Fundraising www.easyfundraising.org.uk/causes/stnicholasprimaryhurst - free money to the PTA when you shop! Nearly all large retailers are there including Amazon, eBay, supermarkets, M&S, John Lewis, Argos etc. If you buy insurance, holidays and large purchases through this scheme, we really get a big pay out! Do join if you haven't already done so!</p> <p>MatchFunding- Microsoft and O2 have match funded events. Some of you work for companies who do this. Please ask them – there is nothing to lose!</p> <p>Terracycle Crisp Packet Recycling – We've made a good start to collecting crisp packets; thanks to those who have brought in their empty bags. The collection box is in reception, so please keep filling it!</p> <p>Sponsor - Ask your company if they will sponsor the newsletter, Hurstfest, Dinner Dance or any other PTA events. No amount is too small.</p> <p>Monthly Contributions - Any amount helps and we get gift aid.</p>	

<p>Offer your help at PTA events, school visits, reading with children etc.</p> <p>Idea to put email together re helping over Christmas:</p> <ul style="list-style-type: none"> - Dinner dance - Easy Fundraising - Donations to school fayre 	<p>Email to be put together by Emma Henderson/Louise Gawthorn</p>
Class Reps	
<p>Milne - Kate Brownie and Gemma Higgins Year 1 - Louise Warren and Louise Gawthorn (me) DLM - Grace Massarella and Emma Henderson (newly joined) TSE - Alex Mengham and Sue Byrne LF - Sue Cummings Blake - Lynn Jeggo</p> <p>The reps have a whatsapp group to help with dissemination of info. LF group being sorted.</p>	<p>Louise G to ask Nadia to put in next newsletter that Emma H has joined Grace M as a DLM rep</p>
PTA Fundraising	
<p>Main events Dinner Dance / Quiz x 2 and Fun Run. Need to think of others.</p> <p>Also would be good to have a sponsor or match fund for the dinner dance – can anyone help?</p> <p>Dee to look into whether she can get old (well new!) monitors for school.</p> <p>Good idea to have more exact figures to share with parents re any shortfalls and how they manage to keep the school out of deficit. How much it costs to run a school – heating, etc. People giving monthly contributions might like to know more about where their money goes and this might help? Could ask Mike Jackson (chair of Governors) for some info and send out to parents.</p> <p>Could send with electronic version of ways to give donations as this is much easier than trying to set it up from a paper form. Could add all this in ‘ways to help over Christmas’ email?</p> <p>Claire suggested visual goal with target for the year (in the future). So people can see financial progress towards the goal each month??</p>	<p>ALL</p> <p>Dee M</p> <p>Louise to contact Mike J and then co-ordinate with Emma H re whether it goes in ‘ways to help over Christmas’ email?</p> <p>To be looked at next year again??</p>
PTA notice board and shed	
<p>Louise G is currently looking after this</p>	<p>Louise G as and when approp</p>
PTA accounts and spending	
<p>Current Bank Balance £27,394.36 (fun run on line £960 still to pull through plus get gift aid) Contributions and gift aid since 2018 to be passed to the school. How much is that?</p> <p>Money raised externally £1,500/ Disco £544/ Hurstfest currently £1,053 plus another £312 to come</p> <p>Dee is getting log in details for Gift Aid</p>	<p>Dee M getting Gift aid log in</p>

Made good income at discos usual income is approx. £350/£400	
Spending -£2,300 to be spent on providing Science teaching fortnightly on Fridays. This enables the Junior cohorts to be taught separately in groups of 20 rather than mixed age classes of 30 pupils.	
Upcoming events Autumn Term	
De La Mare cake sale 13th November-	
class parents own and run –	Emma H to set up
Emma Henderson to co-ordinate	
Flu Immunisation 14th November	
Louise Warren/ Laura Sears/ and others - Nadia has co-ordinated with Louise (via class reps) and should be covered pretty much now. Nadia has final names. Thanks to all volunteers.	
Non Uniform Day 22nd November	
children bring donations for chocolate tombola at Christmas Fayre Liz and Sarah and Mike help on the morning to collect chocolate. PTA team will put tickets on chocolate	Liz/Sarah/Mike
Film Night 22nd November	
one film in the main hall/ agree film/ price plus what it includes/ risk assessment. £4 include drink and crisps. £10 limit to be paid per family.	Catherine Westerling
Night owned by Catherine in year 2. Doing survey for film	
Christmas Fayre 30th November	
PTA have a table for chocolate tombola. Liz to put together a rota	Liz Cox And Volunteers needed to help please
Christmas Dinner/Dance	
Dinner Dance 7th December – currently sold 55 of our 60 tickets / few still left of the 120. Got raffle prizes no Sponsor yet.	Any one got idea for sponsor?
Christmas Lunch Friday 13th December	
Laura and Sarah and Liz co-ordinating this. Children bring a drink of their choice in their own bottle. NO crackers (not environmentally friendly). Need santa ? as last year ?/ small gifts for the children and wrap. Different for infants and juniors (gender neutral). ? Emma Hardy to get gifts as before.	Presents purchased will need to be wrapped – volunteers to join when date set
Dare to be different Emma discussed a possible event that could be done where children choose from a list of dares and pay per dare 50p each and £2 for all dares Could be done on same day as Christmas lunch?? Emma to look at the details and get back to us	Emma H
Nativity Play 12th December-	

<p>help with refreshments mince pies and tea/ coffee have a donation tin. Do parents donate or PTA buy? Liz Cox owning. Miss McGrail to ask neighbour to make mince pies again! Other parents to make mince pies?? Claire G's mum!</p>	<p>Liz C Miss McGrail Claire G Volunteers please</p>
<p>Quiz Night Spring Term to be owned by Emma and Luke Henderson- need helpers Also suggested another event like this to be held in summer term. Emma will get back to us about this. Date – 28th Feb.</p>	<p>? meeting needed to gain further info</p>
<p>Christmas jumper day – optional donation to charity – 20th Dec</p>	
<p>Field Project on-going with Cath/ Jen – Update?? Cath has had meetings with Miss McGrail. Possible track drawn and need to get costs next. May be ambitious but could be something to aim for?</p>	<p>Cath B/Jen C/Miss McGrail?</p>
<p>AOB/ Other from last meeting Library Library books need to be updated and catalogued. Non-fiction. Massive job. Dee M and Louise W agreed to start audit of books. Miss McGrail to ask staff what books they would like. Some books are out of date but we can't remove until replaced. Project needs ownership Breakfast club discussed and possible after school club– Emma to explore further. Perhaps we could send out a survey monkey to parents to see who would be interested? Not to say it is definitely possible but just to see if there would be enough interest and on what days? Not Fridays. Louise G to ask Sarah S about setting up a survey monkey? Reindeers at school. Pic taken with children and parents have the option to buy pics. Is Jen Cruise sorting this? Louise G to ask her. <u>Spring Term Events- agree dates:</u> 2 x cake sales – Up to each class what they sell – can be healthy fruit if they like. It's their own choice. TSE 15th Jan (could be in hall as will be v cold) LF – 4th March Film Night – 20th March 2020 Disco – 7th Feb 2020. Mike to book Sue Pancake races – 25th Feb 2020 World Book Day – 5th March 2020 Quiz Night – 28th Feb 2020</p>	<p>Dee M and Louise W but more volunteers needed Louise G and Sarah S – survey monkey Emma H – explore idea further? Louise G to ask Jen C about this Own classes to agree amongst themselves what they want to sell – cakes/fruit etc Mike R to book Sue for disco</p>

<p>Bags2School</p> <p>Easter Bunny</p> <p>Any Other Ideas – need more ideas for fundraising – ask if people want to form group for this??</p> <p>?? Summer camps at the school. Company comes and runs it all??</p>	<p>Louise G and Mike R to discuss further</p> <p>Dee M???</p>
<p>Date of next meeting –</p>	
<p>7.15pm 21st Jan at The Castle pub. Mike will book a room.</p>	<p>Mike R book room</p>